

**Department of Personnel Administration  
Memorandum**

**TO: Personnel Management Liaisons (PML)**

<b>SUBJECT:</b> Dental Plan Enrollment Changes for Non-Represented Members of California Correctional Peace Officers Association (CCPOA)	<b>REFERENCE NUMBER:</b> 2011-038
<b>DATE ISSUED:</b> 10/11/2011	<b>SUPERSEDES:</b>

This memorandum should be forwarded to:

**Employee Relations Officers  
Personnel Officers  
Personnel Transaction Supervisors**

**FROM:** Julie Chapman, Chief  
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Labor Relations Division

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**Expanded Dental Plan Availability for Certain Employees in Classes S06, M06, C06 and E06**

Employees who are designated in supervisory, confidential, other excluded, and managerial positions and who are also dues-paying members of CCPOA will now have the option of maintaining their State-sponsored dental plan benefits, or to elect to enroll into one of the two CCPOA Benefit Trust, union-sponsored dental plans. Employees in these classes will be allowed to make dental plan changes into a CCPOA Benefit Trust plan during the 2011 open enrollment with the effective date of change of January 1, 2012. Personnel offices must receive the completed STD. 692 by the close of open enrollment, November 4, 2011. For eligible CCPOA members who fail to elect a change by this deadline, their next opportunity to make a dental plan change will be during the 2012 open enrollment period.

Effective January 1, 2012, R06 employees who are dues-paying members of CCPOA who move to S06, M06, C06 and E06 positions, will have 60 days to change their enrollment into a State-sponsored dental plan should they choose. The 60 day time frame starts from the date the employee is placed into their new position. If an employee does not make an optional election to a State-sponsored dental plan, they will remain in the CCPOA Benefit Trust dental plan they were enrolled in at the time of their position change.

Employees in these positions should contact the CCPOA Benefits Trust for further information on their eligibility to enroll into the CCPOA Primary Dental plan.

Dental Contribution

The State will continue to provide employees designated S06, M06, C06 and E06 the Consolidated Benefits (CoBen) allowance provided to all other excluded and exempt employees. This allowance is a lump sum contribution for Health, Dental and Vision benefits.

If you have any questions regarding the information provided above, please contact Stephen Booth at (916) 445-1130.

/s/Julie Chapman

Julie Chapman, Chief  
Labor Relations Division